

The International Group, VSL Golf & Country Club

Constitution

Name The name of the group shall be The International Group, VSL Golf & Country Club (the Group)

Home The home of the Group shall be Villeneuve sur Lot Golf & Country Club (the Club)

Aims and Objectives of the Group :-

- (a) to enable members of the Club and their guests to have easy access to regular games of golf,
- (b) to welcome players of all nationalities and abilities,
- (c) to encourage good etiquette and understanding and observance of the rules of golf,
- (d) to encourage competitiveness and game improvement whilst retaining sportsmanship,
- (e) to encourage support for the competitions and other activities of the Club.

Organisation

There shall be an organising committee (the Committee) who shall :-

- (i) oversee the general business, organise competitions and the running of the Group,
- (ii) deal with issues relevant to the Group and members' concerns,
- (iii) liaise with the management of the Club as necessary,
- (iv) collect competition fees and use such fees in an appropriate manner.

The Committee shall consist of -

The **Captain** who shall represent the Group and whose duties shall include liaison with the management of the Club and acting as Chairman of the meetings of the Committee and general meetings

A **Competition Secretary** who, upon direction of the Committee, shall amongst other things, organise the Group's competitions, draw up rules and arrange for the recording and maintaining of the scores of each participant.

A **Handicap Administrator** who, amongst other things shall maintain the handicaps of each member, advise members of changes and place an up to date list on the Club notice board each week.

A **Treasurer** who, amongst other things shall be responsible for banking and for maintaining accounting records, collecting competition fees etc., paying for prizes etc. as directed by the Committee and for providing a report to members at the AGM.

A **Secretary** to prepare agendas, keep minutes and to communicate with the Members and the Club.

A **Vice Captain** shall be elected to the committee from its members. The Vice Captain shall assume the duties and responsibilities of the Captain in the absence of the Captain at the request of the committee. [The election of a Vice Captain does not convey 'succession rights' or affect the annual election of a Captain as laid out above.]

Any **Member** of the Group or member or management of the Club may be co-opted by the Committee to assist in the running of the Group and its competitions.

Election of Committee Members

Committee members shall be elected at the AGM.

The AGM shall be held normally in October each year.

Any Member who has been a Member for more than 12 months may stand for any position (except Captain) with the support of a proposer and seconder both of whom must be Members. To stand as Captain a Member must have held a place on the Committee for at least one year.

All holders of posts will serve for one year (from one AGM to the next) and may put themselves up for re-election at each AGM. No Member may hold the office of Captain for more than two years consecutively.

In the case of more than one Member wishing to serve for the same position a ballot of all Members present at the AGM shall be held.

Any Committee member who ceases for whatever reason to be a Member will automatically vacate his position on the Committee.

The Committee shall appoint another Member to replace any Committee member who resigns during the year.

Should the Captain resign during his/her period of office the Vice Captain shall be requested to serve as Captain until the next AGM.

Committee Meetings

The Committee shall normally meet monthly.

Decisions shall be taken and policy determined by the Committee on a majority basis. The Chairman will have the casting vote. Committee members shall act upon the decisions taken at the direction of the Committee

For a meeting to be valid at least four Committee Members must be present. In the absence of the Captain those present shall select a Chairman for that meeting

Brief minutes of all Meetings will be taken and made available to all Committee members. Information on decisions taken will be made available to all Members by email and/or by notice on the Club board.

General Meetings

The Captain may call a General Meeting of the members at any time by giving at least seven days' notice either by email or by notice on the board in the Club.

Any Member may call a General Meeting of the Members with the signed support of five Members by notifying a member of the Committee who shall advise Members by email giving at least seven days' notice.

The Captain shall chair General Meetings and minutes will be taken and made available to all members. In the absence of the Captain, those present shall elect another Member to chair the meeting.

For a General Meeting to be valid, there must be at least twelve Members present. Decisions shall be taken by majority with the Chairman having the casting vote.

Members

All Members must be home or overseas members of the Club and the FFG and comply with the requirements of the FFG for entry into competitions (e.g. current medical certificate). All Members are eligible to vote at the AGM and at General Meetings.

Any member of the Club may join the Group subject to the agreement (which shall not unreasonably be withheld) of the Committee.

All Members are expected to respect and observe the rules and etiquette of golf and to conduct themselves in a proper manner at all times on the course, in the Clubhouse etc. The Committee has the right to sanction any Member who acts contrary to the spirit of the Group.

A Member may resign from the Group at any time by notifying a Committee Member.

Conflict with Rules of the Club

Should there be any conflict between the Constitution of the Group and the Rules of the Club, the Rules of the Club shall apply.

Amendment of the Constitution of the Group

The Constitution may be amended at a General Meeting of the Members provided that written notice of any amendment(s) have been circulated to Members at least seven days in advance of the meeting.

October 2009